

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
LONG BEACH COMMUNITY COLLEGE DISTRICT  
AND  
LONG BEACH CITY COLLEGE FACULTY ASSOCIATION**

This Memorandum of Understanding is entered into by and between the Long Beach Community College District (LBCCD) and Long Beach City College Faculty Association (LBCCFA).

**Faculty Evaluation**

The District and the Association agree to a one-time, non-precedent setting modification for Academic Year 2017/2018 to the terms of Article X, Faculty Evaluation, Section D.3.c.3. The agreed modification is as follows:

*All members of the Tenure Review Committee are required to make one (1) scheduled classroom or worksite observation and complete a Tenure-track Faculty Observation Report (Appendix E-2). Observations shall occur within the first twelve (12) weeks of the semester. Observations will be for a minimum of fifty (50) minutes for instructional assignments and a minimum of thirty (30) minutes for non-instructional assignments. Each evaluator may make two (2) additional observations, either scheduled or unscheduled. Observations shall be recorded on the Tenure-track Faculty Observation Report (Appendix E-2), communicated with the evaluatee, and submitted to the evaluatee and the Tenure Review Committee. In the case of an overall less than satisfactory observation, the evaluator shall be required to meet with the evaluatee to discuss the observation within ten (10) days of conducting the observation.*

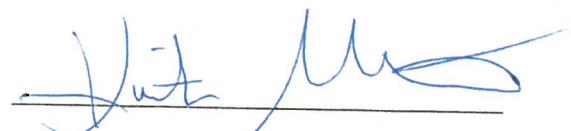
This MOU is made this 27th day of September, 2017.

**LBCCD**



Gene Durand

**LBCCFA**



Kirsten Moreno