



Minutes

**LBCCFA Representative Council Meeting
September 14, 2018
10 a.m. – 12 p.m.
LAC, T1328**

Call to order: The meeting started at 10:07 a.m.

MEMBERS PRESENT: Robyn Arias, Emily Barrera, Becky Black, Megan Campos, Ryan Carroll, Susan Chen, Marilyn Coe-Gysel, Judy Conn, Rich Dicker, Sean Dinces, Cathy Fernandez, Brian Garcia, Jeanie Harris, Kim Hatch, Janét Hund, Pierre Jues, Francisca Mejia-Lopez, Gerardo Monterrubio, Kirsten Moreno, Diana Ogimachi, Frances Outhwaite, Martha Pamintuan, Velvet Pearson, Doug Raphael, Sigrid Sexton, Damon Skinner, Aundrea Tavakkoly, Kathleen Vokoun, Brad Wilson

MEMBERS ABSENT: Nicholas Herrera, Dele Ladejobi, Marv Miller, Laurie Potter, DeWayne Sheaffer

VISITORS: Tom Pinkava

- I. **Minutes** approved
- II. **Approval of Agenda**, with the addition of by-law change under Secretary's report, and adding an action item to the Treasurer's Report.
- III. **Guest speaker:** Marlene Montanez (LAANE) – Marlene discussed Claudia's Law (Measure WW), and how it came about. Measure WW election will be held November 6. LAANE would really appreciate the faculty member's precinct walking to get Claudia's Law information out to voters. It was discussed to request LBCCFA precinct walkers for October 20th.
- IV. **Ice Breaker/Introductions** – Rep Council members introduced themselves and shared what they would like to accomplish as a member.
- V. **Committee Reports**
 - a. Emily Barrera discussed the Homeless Student Committee and what they would like to accomplish. There will be a fundraiser on November 4th.
- VI. **Rep Council Reports**
 - a. Rep Council job description from By-laws: It was discussed what Rep Council members do for their department.

FACULTY REPRESENTATIVES

- A. Faculty Representatives shall be elected by and from active LBCCFA membership for each

department that has a Department Head. Such election shall be by open nomination and secret ballot. Faculty Representatives shall be elected for a term of two years, commencing on July 1 of any calendar year.

- B. Each faculty shall be entitled to at least one representative.
- C. Vacancies: Vacancies in the office of Representative for whatever cause may be filled by properly elected replacements.
- D. Faculty Representatives shall:
 - 1. Conduct constant and ongoing liaison between the Representative Council and the Active members of the faculty/site unit;
 - 2. Serve as the official channel through which written communications and publications can be easily and quickly transmitted between the Association and the members;
 - 3. Represent the views and input of the Active membership of the faculty in votes taken in the Representative Council, conducting frequent and regular polls of such membership for this purpose; and
 - 4. Perform such additional duties as prescribed by the Executive Board.
- E. A Faculty Representative shall not conduct an election in which he/she is a candidate.

VII. **Treasurer Report** – Ryan Carroll discussed the budget for the upcoming year.

It was M/S/U (Mason/Ogimachi) to pass the 2018-2019 Budget as discussed. Motion carried.

VIII. **Grievance Report** – Velvet Pearson discussed her report. The Grievance committee needs another committee member. Contact Velvet if you are interested.

IX. **Presidents Report** – Janét Hund

- a. Administration/BOT communication
 - i. Ongoing safety/student life issues. Janét read a letter at the last BOT meeting written by Kathryn McMurray, regarding a safety issue she experienced. In the MMM it will be suggested to look at the YouTube video, as to the content.
 - ii. BOT approved Reagan's contract 3-2 vote
<https://www.youtube.com/watch?v=BlSfDG3SJLQ> at 3:13:26
- b. LBCC Budget Update (State & Local) (Tom, Ryan)
 - i. Ryan discussed the BAC budget, page 10 in the packet. Tom Pinkava also discussed the Budget formula. It is a phase in formula. Janét reminded faculty to keep an eye on the gap between the adopted (June) vs. the actual budget (September).
 - ii. September Budget Town halls. Dates TBA.
- c. College Day
 - i. Evaluation of FA portion. The presentation was good.
 - ii. The vegan lunch meal was not good.
- d. FA Survey:
 - i. LBCCFA Goals for 2018-19
 - 1. Nurture Faculty Friendly BOT
 - a. Develop Board of Trustees Contact Teams. They will meet with BOT members at different times throughout the year.
 - b. Solicit faculty friendly candidate for District 4 (2020 election). It is something to start thinking about now.

- c. Spring PAC Happy Hour – inviting faculty friendly BOT
 - 2. Maintain 100% FA Membership
 - a. Member socials
 - b. Lunch discussions
 - c. Benefits in MMM
 - d. Good Teaching Conference North/South – sponsor 1 faculty. Contest, 10th respondent. 7 have emailed to date.
 - 3. Foster Opportunities for Rep Council & Member Conversations
 - a. Develop Rep Council-Exec Board liaisons
 - b. Review of duties at first Rep Council
 - c. Door stickers for Rep Council members
 - d. 1-on-1 with probationary faculty – sign-up sheet was passed around.
 - 4. Foster LBCCFA Leadership Development
 - a. Conference attendance for all Executive Board members
 - b. Identify future LBCCFA leaders
 - ii. Social Events
 - 1. Finals Week Massage/Smoothies – a grant is being pursued for this. Also, a shout out for any ideas of where to find massage therapists for chair massages.
 - 2. Happy Hour on Flex Day – Sep 20, Eldo Restaurant, 3:30-6 p.m. at Studebaker and Spring (Ryan)
 - 3. Performing Arts Event (Suman) The FA will get 20-25 tickets to attend a performance. Martha Pamintuan announced that there will be a dance performance at the end of November.
 - iii. Community Event
 - 1. Homeless Student Initiative (Suman, Emily) – The Homeless Student Initiative will be added to the October agenda.
 - e. Fall CCA Conference in San Jose, October 12-14, 2018 – 6 delegates space for 3 more (Dewayne, Sean, Suman) <https://ctago.org/events/2018ccafall/>
 - f. Sick leave donation form– Rep Council members were provided with a form for each FT faculty member and ask to donate 1 hour per faculty to the Academic Sick Leave Sharing Pool. Return to Janét Hund.
 - g. Tony Thurman, CTA endorsed candidate for State Superintendent of Public Instruction <https://campaign2018cta.org/recommendations/>
- X. **Vice President** – Kirsten Moreno discussed the ongoing safety issues at the college
- a. There is an amendment to form E-7, so it is more clearly explained about the ability for a committee to waive a third year review on a Probationary Tenure Review Committee if the faculty member received a satisfactory in their second year.
- XI. **Secretary** – Diana Ogimachi explained her attached report in greater detail, explaining to new members what its intent is. It will be on the October agenda as an action item.
- XII. **Communications Report** – Sean Dinces, no report. Sean will put the dates for the upcoming Budget Forums in the MMM.
- XIII. **Probationary Report** – Damon Skinner, no report

- XIV. **Equity Report** – Suman Mudunuri, no report submitted. Suman announced the dates and title of upcoming workshops in October.
- XV. **PCC Report** – Maureen Mason, no report submitted.
- XVI. **LAC Report** - Nick Herrera, absent, no report
- XVII. **PAC Report** – DeWayne Sheaffer, absent, no report
- XVIII. **Organizing Report** – Aundrea Tavakkoly, no report
- XIX. **New Business**
 - a. BOT meeting September 12 @ 5 p.m. – T1100 (Budget meeting)
- XX. **Adjourned at 12:11 p.m.**