



LBCCFE Rep Council Meeting

Friday, March 13 2020

10:30 a.m. – 12:30 p.m.

PCC Dwyer Hall

Minutes

Call to order: The meeting started at 10:37 a.m.

MEMBERS PRESENT: Veronica Alvarez, Robyn Arias, Becky Black, Ama Boakyewa, Megan Campos, Ryan Carroll, Susan Chen, Vanessa Crispin-Peralta, Kimberly Davis, Nicole Evans, Christina Guillen, Alex Hatlestad-Shey, Nicholas Herrera, Pierre Jues, Maureen Mason, Suman Mudunuri, Diana Ogimachi, Martha Pamintuan, Velvet Pearson, Laurie Potter, Damon Skinner, Kathleen Vokoun, Brad Wilson

MEMBERS ABSENT: Emily Barrera, Sara Blasetti, Sean Dinces, Brian Garcia, Jeanie Harris, Kim Hatch, Nicholas Herrera, Dele Ladejobi, Gerardo Monterrubio, Frances Outhwaite

CTA Regional Uniserv Staff:

VISITORS: Janét Hund-Co Chief Negotiator

- I. Minutes approved as written
- II. Approval of Agenda – M/S/U (Skinner/Black) to approved with the following changes:
 - a. New Business – Nevon is not attending the meeting. Gene Durand, VP Human Resources will be taking that time slot.
 - b. Move New Business to III.
- III. New Business – Gene Durand spoke to Rep Council on the following, and discussion ensued on each:
 - a. Due to COVID19, the college will be moving to online teaching. It will be called Temporary Remote Instruction.
 - b. Who and how are decisions being made for the college without a Superintendent/President. Dr. Kathy Scott is legally able to make decisions and has signing power if needed.
 - c. A list of classes that will be taught on campus is on the college website.
 - d. Some students may need to come to campus to use computers and there will also have to be some support staff on campus.
 - e. Nursing – clinical students are being hit hard with closures of sites to students.
 - f. Any word on positive attendance classes in non-credit courses?
 - g. Vivian Malauulu joined the meeting to discuss the state of the college and Dr. Romali's leave.
 - h. Lengthy discussion of COVID19 and how it affects students and their education.
 - i. Work with your area Dean to obtain extra cleaning and disinfecting supplies.
 - j. Can students come on campus to do 1:1 with faculty during office hours? Yes, if faculty chooses to do so.
 - k. Human Resources is the only entity that can make allowance for work accommodations due to legal implications.
 - l. Update Canvas shell and at minimum have syllabus there.
 - m. A template might be going out soon informing faculty how to announce changes, so that it is uniform across the board.
 - n. Diana Ogimachi showed a document on the overhead that the college sent to all faculty showing a 5 Level plan to deal with COVID19.
 - o. Reported items from recent Department Head meeting:
 - i. Don't say closed, say transitioning.

- ii. What will happen if students drop classes? Students will not get fees back, but they might get an EW (excused withdrawal) by filling out a form and having it approved.
- iii. From Business Services – if we have a 35% drop in enrollment can ask Chancellors Office for waiver for FTEs.
- iv. Conference reimbursements can happen.
- v. Kathy Scott said that remote doesn't mean you can move it to another location like a restaurant or someone's house.
- vi. As of now, only 9 new FT faculty will be hired: Electricity, Psychology, Microbiology, Film Studies, COS, Chemistry, Physiology, Counseling. The FON numbers can be configured differently, depending on the amount of risk to a budget, we are going in the middle.

IV. College Committee Reports – report in packet.

- a. A question was asked regarding the Health and Welfare report. The first line says that Anthem contributes \$25K is contributed toward the Wellness Committee. Where do the funds go?

V. Rep Council Department Reports – no reports submitted.

VI. Chief Negotiator Report - Janét Hund

- a. Budget is a big point for the college. College is mandated to have 5% in reserves. LBCC historically has 20-30%.
- b. Not hiring the other 9 faculty members that was budgeted for, now gives the college more money in their budget.
- c. Janét discussed the graphs that the Negotiation Team will be using in today's meeting. They will be asking for an across the board wage increase, but focusing on the bottom and upper schedule levels.

VII. Presidents Report – Diana Ogimachi, report provided at meeting.

- a. Special Board of Trustees Meeting on March 4th.
- b. Good Teaching Conference (Southern area): Alina Yang (Reading Dept) and Jose Gutierrez (Counseling) names were drawn. Alina declined due to prior commitment and Kristina Dowlatshahi's (Communications Dept) name was drawn. The conference has been cancelled. Jose and Kristina will be going when it is reschedule.
- c. New hire timeline: March paper screening, April interviewing, May contracts offered/hiring.
- d. 3 Administrative Hiring FA Reps are:
 - i. Athletic Director: Jonathan Charette
 - ii. Enrollment Services: Lorraine Blouin
 - iii. AVP PCC: Maureen Mason
- e. Appointment of Organizing Chair
 - i. Diana recommended Emily Barrera

M/S/U (Mason/Arias) to approve appointing Emily Barrera as Organizing Chair. Motion carried.

- f. WHO Conference April 24-26. Velvet Pearson will be our FA WHO award recipient this year. The conference is cancelled.

VIII. Vice President – Robyn Arias, no report in packet.

- a. Commencement Ceremony – Robyn attended a college meeting. She is asking for ideas about how faculty would like to see the day go. Some ideas:
 - i. Honor retirees
 - ii. Put up shade awnings that covers all of the faculty waiting in line.
 - iii. Have the reception as part of the lineup, to save time.

IX. Secretary – Christina Guillen, report in packet.

- a. Christina reported to Rep the online voting using Simply Voting. A sample ballot was shown as to the ease and safety using it.

M/S/U (Boakyewa/Pamintuan) to accept using Simply Voting for Eboard and Rep Council Spring 2020 elections. Motion carried.

- X. Treasurer Report – Ryan Carroll, report in packet.
- XI. Grievance Report – Velvet Pearson, report in packet.
 - a. Velvet discussed items from the report.
- XII. Communications Report – Sean Dinces, absent, no report in packet.
- XIII. Probationary Report – Ama Boakyewa, no report in packet.
- XIV. Equity Report – Suman Mudunuri, no report in packet.
- XV. Membership Report – Vanessa Crispin-Peralta, no report in packet.
- XVI. PCC Report – Maureen Mason, no report in packet.
- XVII. LAC Report – Nick Herrera, absent, no report in packet.
- XVIII. PAC Report – Damon Skinner, no report in packet.
- XIX. CTA Report – Tom Pinkava, no report in packet.
- XX. Old business
- XXI. New Business
 - a. Student Conduct and Life – Interim Director, Nevon Watson
- XXII. Meeting was adjourned at 12:39pm.